

11 November 2011



## TAVERHAM HALL Preparatory School

Dear Parents

### **DEVELOPMENT COMMITTEE**

I am writing to tell you about the formation of a new development committee (“the committee”) for the school.

The purpose of the committee is to develop and implement a fundraising strategy which will incorporate building relationships with parents, alumni and the wider community. This is in-keeping with initiatives that other schools in the private sector are undertaking. The focus of the fundraising will be the inception and financing of an Annual Fund.

#### **The Committee**

The Committee is chaired by Graham Watson, a governor of the school. Graham is also the Bursar of Woodbridge School, a director of the Seckford Foundation and has many years experience in fundraising.

The other committee members are:

Sally Barter, Nicky Conway, Alex Crossley, Lisa Green, Sam Mann, John Reader, Sarah Van Poortvliet and Joel Worrall.

The Friends committee will continue to run independently and will be represented on the development committee. The Friends will continue to organise the popular events which promote friendship amongst the school community, such as the quiz and chips, music quiz, summer fete etc.

#### **Annual Fund**

The purpose of the Fund is to provide a vital source of regular income which will provide funds across the three areas of school life namely, pupils, facilities and learning. Support from the parent body, members of the community and alumni will enable these three areas to thrive and prosper.

Contributions can be made in a variety of ways:

- regular monthly donation
- one-off gift to an Annual Fund area of your choice
- attendance at a fundraising event
- participation in a school initiative such as the 100 club “Top Draw”.

**Annual Review**

The Headmaster and his team will review the Annual Fund on a yearly basis, whilst taking into consideration supporters' wishes. The Headmaster's Annual Review will decide how best to allocate donated funds and set new targets for the next year. Staff, parents and pupils will be able to suggest projects for consideration and an Annual Fund update will be issued each year. It is the intention that the Fund will benefit all department areas.

During the course of the next few months there will be a number of new initiatives launched, the first of which is "Top Draw" a 100 club. Please look out for the posters and mailing. In addition, there will be a number of events celebrating the School's 90<sup>th</sup> anniversary during the course of the early summer. One of these events will include a ball. If you have a specific project that you would like to be considered please email Lara Golden, the Headmaster's pa at [headspa@taverhamhall.co.uk](mailto:headspa@taverhamhall.co.uk).

We do hope you will join us as we support the development of the school through this exciting new venture.

Yours sincerely

Sharon Turner  
Chair of Governors