



**TAVERHAM HALL**  
Preparatory School

**Gift Aid Declaration – for a single donation**

Please treat the enclosed gift of £..... as a Gift Aid Donation.

I confirm I have paid, or will pay, an amount of Income Tax and/or Capital Gains Tax for the current tax year (6<sup>th</sup> April to 5<sup>th</sup> April) that is at least equal to the amount of tax that all the charities and Community Amateur Sports Clubs (CASC's) that I donate to will reclaim on my gifts for the current tax year.

I understand that other taxes such as VAT and Council Tax do not qualify.

I understand that the charity will reclaim 25p on every £1 that I have given.

Donor's Details

Title ..... First Name or initial(s) .....

Surname .....

Full Home Address .....  
.....

Postcode .....

Date .....

Signature .....

Please notify the School if you:

- Want to cancel this declaration
- Change your name of home address
- No longer pay sufficient tax on your income and/or capital gains

**If you pay Income Tax as the higher or additional rate and want to receive the additional tax relief due to you, you must include all Gift Aid donations on your Self Assessment tax return or ask HMRC to adjust your tax code.**



**Taverham Hall Preparatory School**

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